

SOCIAL POLICY STATEMENT

First Option Ltd, Signal House, Jacklyns Lane, Alresford, Hants. SO24 9JJ



First Option Software Ltd. is committed to being a trusted, ethical and valued member of society, especially as a major employer and key business within the local community of Alresford, a small market town in Hampshire.

To do so, we will follow these principles : To implement these principles, we will :

Stewardship

We will implement good practise designed to maximise our social interactivity with local and business communities by adopting sustainable methods of working that are transparent, achievable and that exist for the good of all.

Legal Compliance

Our operations will comply with all applicable regulations and requirements.

Involvement and Communication

We will promote participation and communicate our commitment to this policy by engaging on all levels with all stakeholders; by striving to be good corporate citizens; by contributing to local and business communities; by adopting and promoting sound business ethics and practice; and by justifiably gaining the trust and respect of our partners in so doing.

Continual Improvement

We will continually seek opportunities to improve our social responsibility performance by continually reviewing progress and acting accordingly.

- Provide valued services with superior quality and safety to our customers.
- Strive to provide a robust business continuity procedure to minimise downtime for our own business and for those whom we serve.
- Rigorously maintain security and respect confidentiality in all aspects of our clients' projects.
- Continually review our processes and procedures to improve the way we work.
- Comply with all UK and international regulations regarding the health and wellbeing of all our stakeholders, employees, shareholders, business partners and the local business and social community.
- Proactively engage in activities that contribute to society, as a good corporate citizen.
- Connect and communicate with all our stakeholders, employees, shareholders, business partners and the local community to ensure trust, open dialogue, transparency and accountability in our dealings with them.
- Partner with local initiatives and community groups to promote business and well-being to those in our local area.
- Ensure our management and employees understand that they play an essential role in fulfilling the spirit of this policy.
- Monitor and review this policy on a regular basis and update/amend when necessary.

Last Updated February 2019